



NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING

(An Autonomous body, Ministry of Education (Shiksha Mantralaya), Govt. of India)

National Institute of Industrial Engineering (NITIE) is an apex Institute imparting outstanding education in Industrial Engineering, Management, Information Technology Management and Industrial Safety and Environmental Management related areas at the Post Graduation and Doctoral levels.

NITIE invites application for engagement of the eligible candidates for the following posts purely on temporary basis:-

Sr. No.	Post	Qualification	Experience
1	Executive Assistant (Trainee), only for 1 year Age Limit :- 35 years Stipend: ₹.25,000/- to ₹.30,000/-	Graduate / Post-Graduate from a recognized university with minimum 55% marks Knowledge of typing & use of personal computers with MS Office and related applications /web applications, etc.	1-2 years of administrative/Accounts /Audit experience in a Government Institute/ Autonomous Body / University / reputed Private firm or MNCs
2	Trainee Programmer (Post:- 3 nos.) for 1 Year Age Limit:- below 35 years Stipend: ₹.30,000/- to ₹.40,000/-	B.E/B.TECH in Computer Science & Engineering / Information Technology / Electronics & Electrical Communications or MCA or MSC in Computer Sc. OR equivalent.	2-3 years of software development in web-based applications, website design and maintenance, database administration, network administration.
3	Library Intern (Post:- 3 nos.) for 1 year Age Limit :- below 35 years Stipend: ₹.25,000/-	BLISc / MLISc/Integrated Course in Library and Information Science with minimum 50 % marks	
4	Cook-cum-Attendant (Guest House) - (Post:- 2 nos.) for 1 year contract period Age Limit :- below 35 years Consolidated Remuneration: ₹.35,000/- to ₹.40,000/- (inclusive of HRA)	Minimum 8 th Standard Pass or Equivalent	5-10 years of experience as Cook

Note :

- For Sl 1 to 3: Candidates should have good verbal / written Hindi and English communication skills.
- Eligible and shortlisted candidates will be called for Written test & Skill test for Sl 1 to 3. For Sl. 4, shortlisted candidates will be called for skill test.
- Reservation will be applicable as per Government of India rules.
- Interested candidates who fulfil the eligibility criteria as above should submit their applications online in prescribed format and soft copy of the application MUST be sent at email id: nitierecruit@nitie.ac.in. Further, hard copy of the application along with self-attested testimonials, certificates, etc. MUST also be sent by Post addressed to, 'The Registrar, NITIE, Vihar Lake Road, Mumbai-400 087', on or before **29.10.2020**. All communications will be made by Email only. No interim correspondence shall be entertained.
- The Institute reserves the right to reject any/all applications without assigning any reason thereof. Incomplete application and application not in the prescribed format shall be rejected.
- Please visit website www.nitie.ac.in for complete details.