

NITIE, MUMBAI – 400 087

NITIE/2017/19

Date: \_\_\_\_\_

**LETTER OF ADMISSION AND AUTHORITY**

To,  
The Director  
NITIE  
**MUMBAI – 400 087**

**Sub: Group Savings-Linked Insurance Scheme**

Dear Sir,

I wish to join the Group Savings-Linked Insurance Scheme arranged with the Life Insurance Corporation of India and request you to admit me as an Insured Member of the Scheme with effect from \_\_\_\_\_. I hereby authorize you to deduct a sum of Rs. \_\_\_\_\_ as contribution towards the scheme from my salary starting from the month of \_\_\_\_\_.

I further agree that this letter of authority shall not be revoked by me so long as I am a regular employee. My date of birth, as recorded in \_\_\_\_\_ certificate sent herewith, is \_\_\_\_\_.

Yours faithfully,

\_\_\_\_\_  
(SIGNATURE)

Name : \_\_\_\_\_

(In Block Letter)

Emp. Code: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_