



भारतीय प्रबंधन संस्थान मुंबई
INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. BS/JE Grd I/Rectt/2024
18 July 2024

NOTIFICATION

With reference to advertisement no Advt/Rectt/2023/09 dated 23rd Nov 2023 for the position of Junior Executive Grade I (on purely contract basis), Addendum dated 28th Nov 2023 & Corrigendum dated 12th Dec 2023 uploaded on the Institute website.

The list of Eligible/ Provisionally Eligible / Non-Eligible applicants are enclosed at **Annexure I, Annexure II & Annexure- III** respectively to this Notification.

Provisionally Eligible/ Not Eligible Applicants: The applicants falling under this category may submit their valid concern in support of their candidature, if any, by the deadline mentioned below.

The deadline for submission of documents is 21st July 2024 by 06:00 PM. Applicants are required to submit their response with supporting documents (in a single PDF file) to E-mail id: career@iimmumbai.ac.in.

The date for written test skill test is 03rd August 2024. Syllabus for the same is enclosed at Annexure-IV. Call letters will be sent to eligible candidates only.

All applicants are requested to adhere to the deadlines mentioned above. Failure to do so may result in the disqualification of your application.

Sdx
Chief Administrative Officer

Annexure I to Notification no. BS/JRAO/JE Grd I/2024 dated 18 July 2024

No.	Application Number
1	IIMM-2023/09/NT/22-17
2	IIMM-2023/09/NT/22-27
3	IIMM-2023/09/NT/22-32
4	IIMM-2023/09/NT/22-37
5	IIMM-2023/09/NT/22-48
6	IIMM-2023/09/NT/22-176
7	IIMM-2023/09/NT/22-177

Annexure II to Notification no. BS/JE Grd I/Rectt/2024 dated 18 July 2024

LIST OF CANDIDATES PROVISIONALLY SELECTED WITH REASON(S)		
No.	Application No.	Remarks
1	IIMM-2023/09/NT/22-2	Provisionally eligible on submission of Pay Level/Equivalence/Equivalence details.
2	IIMM-2023/09/NT/22-6	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
3	IIMM-2023/09/NT/22-7	Provisionally eligible on submission of Pay Level/Equivalence certificate
4	IIMM-2023/09/NT/22-8	Provisionally eligible on submission of Pay Level/Equivalence certificate
5	IIMM-2023/09/NT/22-11	Provisionally eligible on submission of experience & Pay Level/Equivalence/Equivalence certificate
6	IIMM-2023/09/NT/22-12	Provisionally eligible on submission of Pay Level/Equivalence/Equivalence details
7	IIMM-2023/09/NT/22-13	Provisionally eligible on submission of experience & Pay Level/Equivalence/Equivalence details
8	IIMM-2023/09/NT/22-18	Provisionally Eligible (subject to production of Minimum Pay Level/Equivalence/Equivalence Details)
9	IIMM-2023/09/NT/22-20	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
10	IIMM-2023/09/NT/22-21	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
11	IIMM-2023/09/NT/22-24	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
12	IIMM-2023/09/NT/22-25	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
13	IIMM-2023/09/NT/22-26	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
14	IIMM-2023/09/NT/22-30	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
15	IIMM-2023/09/NT/22-31	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
16	IIMM-2023/09/NT/22-39	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
17	IIMM-2023/09/NT/22-41	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
18	IIMM-2023/09/NT/22-42	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
19	IIMM-2023/09/NT/22-44	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
20	IIMM-2023/09/NT/22-47	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate

LIST OF CANDIDATES PROVISIONALLY SELECTED WITH REASON(S)		
No.	Application Number	Remarks
21	IIMM-2023/09/NT/22-50	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
22	IIMM-2023/09/NT/22-51	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
23	IIMM-2023/09/NT/22-53	Provisionally eligible on submission of experience certificate, graduation certificate with CGPA conversion formula
24	IIMM-2023/09/NT/22-54	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
25	IIMM-2023/09/NT/22-55	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
26	IIMM-2023/09/NT/22-56	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
27	IIMM-2023/09/NT/22-57	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
28	IIMM-2023/09/NT/22-59	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
29	IIMM-2023/09/NT/22-60	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
30	IIMM-2023/09/NT/22-61	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
31	IIMM-2023/09/NT/22-63	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
32	IIMM-2023/09/NT/22-66	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
33	IIMM-2023/09/NT/22-67	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
34	IIMM-2023/09/NT/22-69	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
35	IIMM-2023/09/NT/22-70	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
36	IIMM-2023/09/NT/22-72	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
37	IIMM-2023/09/NT/22-73	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
38	IIMM-2023/09/NT/22-74	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
39	IIMM-2023/09/NT/22-78	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
40	IIMM-2023/09/NT/22-79	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
41	IIMM-2023/09/NT/22-80	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
42	IIMM-2023/09/NT/22-81	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate

LIST OF CANDIDATES PROVISIONALLY SELECTED WITH REASON(S)		
No.	Application No.	Remarks
43	IIMM-202348/09/NT/22-82	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
44	IIMM-2023/09/NT/22-83	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
45	IIMM-2023/09/NT/22-84	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
46	IIMM-2023/09/NT/22-87	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
47	IIMM-2023/09/NT/22-88	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
48	IIMM-2023/09/NT/22-90	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
49	IIMM-2023/09/NT/22-91	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
50	IIMM-2023/09/NT/22-96	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
51	IIMM-2023/09/NT/22-98	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
52	IIMM-2023/09/NT/22-99	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
53	IIMM-2023/09/NT/22-102	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
54	IIMM-2023/09/NT/22-117	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
55	IIMM-2023/09/NT/22-125	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
56	IIMM-2023/09/NT/22-166	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
57	IIMM-2023/09/NT/22-167	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
58	IIMM-2023/09/NT/22-173	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
59	IIMM-2023/09/NT/22-174	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
60	IIMM-2023/09/NT/22-178	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate
61	IIMM-2023/09/NT/22-180	Provisionally eligible on submission of experience & Pay Level/Equivalence certificate

Annexure III to Notification no. BS/JE Grd I/Rectt/2024 dated 18 July 2024

LIST OF CANDIDATES NOT ELIGIBLE WITH REASON(S)		
Ser	Application No.	Remarks
1	IIMM-2023/09/NT/22-1	Overage
2	IIMM-2023/09/NT/22-3	Less experience
3	IIMM-2023/09/NT/22-4	Not meeting educational criteria.
4	IIMM-2023/09/NT/22-5	No experience in minimum Pay Level/Equivalence/Equivalence
5	IIMM-2023/09/NT/22-9	No Relevant exp.
6	IIMM-2023/09/NT/22-10	No Relevant exp.
7	IIMM-2023/09/NT/22-14	Overage
8	IIMM-2023/09/NT/22-15	No relevant experience
9	IIMM-2023/09/NT/22-16	No experience in Minimum Pay Level/Equivalence/Equivalence
10	IIMM-2023/09/NT/22-19	No relevant exp.
11	IIMM-2023/09/NT/22-22	Less experience
12	IIMM-2023/09/NT/22-23	Less experience
13	IIMM-2023/09/NT/22-28	No Relevant experience
14	IIMM-2023/09/NT/22-29	Less experience
15	IIMM-2023/09/NT/22-33	Less experience
16	IIMM-2023/09/NT/22-34	No experience
17	IIMM-2023/09/NT/22-35	Less experience
18	IIMM-2023/09/NT/22-36	No minimum Pay Level/Equivalence/Equivalence experience
19	IIMM-2023/09/NT/22-38	Duplicate entry (IIMM-2023/09/NT/22-39)
20	IIMM-2023/09/NT/22-40	No relevant experience
21	IIMM-2023/09/NT/22-43	Less experience
22	IIMM-2023/09/NT/22-45	Less experience
23	IIMM-2023/09/NT/22-46	Not meeting educational criteria
24	IIMM-2023/09/NT/22-49	Less experience
25	IIMM-2023/09/NT/22-52	Less experience
26	IIMM-2023/09/NT/22-58	Not meeting educational criteria
27	IIMM-2023/09/NT/22-62	Not meeting educational criteria
28	IIMM-2023/09/NT/22-64	Overage & Not meeting educational criteria
29	IIMM-2023/09/NT/22-65	No Pay Level/Equivalence/Equivalence experience.
30	IIMM-2023/09/NT/22-68	No Pay Level/Equivalence experience.
31	IIMM-2023/09/NT/22-71	No relevant experience
32	IIMM-2023/09/NT/22-75	No relevant experience
33	IIMM-2023/09/NT/22-76	Less experience
34	IIMM-2023/09/NT/22-77	Less experience

LIST OF CANDIDATES NOT ELIGIBLE WITH REASON(S)		
Ser	Application No.	Remarks
35	IIMM-2023/09/NT/22-85	Less experience
36	IIMM-2023/09/NT/22-86	Overage
37	IIMM-2023/09/NT/22-89	Less experience
38	IIMM-2023/09/NT/22-92	Less Relevant Experience
39	IIMM-2023/09/NT/22-93	Less Relevant Experience
40	IIMM-2023/09/NT/22-94	Duplicate Application (IIMM-2023/09/NT/22-92)
41	IIMM-2023/09/NT/22-95	Less experience
42	IIMM-2023/09/NT/22-97	Overage
43	IIMM-2023/09/NT/22-100	No Pay Level/Equivalence/Equivalence experience.
44	IIMM-2023/09/NT/22-101	Overage
45	IIMM-2023/09/NT/22-103	Less experience
46	IIMM-2023/09/NT/22-104	No Pay Level/Equivalence/Equivalence experience.
47	IIMM-2023/09/NT/22-115	Not meeting educational criteria
48	IIMM-2023/09/NT/22-118	No experience
49	IIMM-2023/09/NT/22-121	Not meeting educational criteria
50	IIMM-2023/09/NT/22-168	No experience
51	IIMM-2023/09/NT/22-169	Overage
52	IIMM-2023/09/NT/22-170	Less experience
53	IIMM-2023/09/NT/22-171	Not meeting educational criteria
54	IIMM-2023/09/NT/22-172	Overage
55	IIMM-2023/09/NT/22-175	Duplicate Application (IIMM-2023/09/NT/22-39)
56	IIMM-2023/09/NT/22-179	Less experience

Name of Post – Junior Executive Grade I

Examination Pattern

1. The 60 minutes examination will comprise of multiple-choice questions with one correct answer.
2. One (1) mark will be awarded for each correct multiple-choice answer. Unanswered questions & incorrect answers will not attract negative marks.
3. Question paper will have two sections namely General Section and Post Related General Awareness & Aptitude Section.

General Section (25 Marks)

(Syllabus)

English Language and Comprehension: English Grammar, Sentence Correction and Completion, Paragraph Summary, Reading Comprehension & Inferences, Verbal Analogies & Critical Reasoning.

Mathematics & Numerical Ability: Arithmetic - upto 10th Standard. Numerical Computation, Numerical Reasoning, Data Reasoning and Data Interpretation.

General Awareness and Current Affairs: Current Affairs, Government Schemes. Economics, Geography, Indian History, Indian Polity, Indian Constitution.

Logical Reasoning: Number/Alphabet Series, Reasoning Analogies, Relations, Calendars, Cause and Effect, Clocks, Coding-Decoding, Directions, Connectives.

Computer Proficiency: Knowledge of MS Windows and MS Office, Internet, and email system.

Post Related General Awareness & Aptitude Section (25 Marks)

(Syllabus)

Service Rules and Service Matters, RTI, Accounts, Leave Rules, TA & LTC, General Financial Rules (Govt. of India), Pay Fixation, Income Tax, NPS, Pension, GST, Store & Purchase Rules, Office Automation.