

Indian Institute of Management Mumbai
(Under the Ministry of Education, Govt. of India)

Date: 24/11/23

Indian Institute of Management (IIM) Mumbai (earlier known as NITIE) was founded in 1963 as a collaborative effort between the Government of India and the International Labour Organization. IIM Mumbai prepares students for a seamless induction into industry and academia by blending management principles and technical skills. IIM Mumbai has been providing solutions to the complex problems of industries. IIM Mumbai offers various programs and conduct research in the areas of Project Management, Operations and Supply Chain Management, Technology and Innovation Management, Data Analytics, Entrepreneurship Development, Sustainability, Marketing, and Organization Behaviour and allied areas. Further details at <https://iimmumbai.ac.in>

IIM Mumbai Invite Applications for

Project Associate for Project *title: “Certificate Program in Project Management and Analytics”*

Essential Qualification & Experience:

- Degree: Bachelors/ master’s degree in engineering/management
- Knowledge and experience in project management and data analytics.
- Experience in using software like MS Project, Crystal Ball, SPSS, Excel, and similar ones is strongly preferred.
- Proficiency in MS Office, PowerPoint, and Excel is mandatory.
- The candidate shall have research acumen and have assisted in managing academic programs and courses both offline as well as online. The candidate should have ability to capture discussions and questions during the execution of the program as well as ability to moderate/facilitate the online programs.
- Candidates having 1 to 2 years of work experience within Industry/Academic Institutes will be preferred.
- Good verbal and written communication skills

Job Profile: Project associate will help the Program coordinators to cultivate the objectives of the programme through research, collection of secondary/Primary data, and development of the course content with the latest insights and emerging trends in the domain, helping coordinators in designing, monitoring, and evaluation of assignments planned in this program.

This program will be running on every Sunday; hence the candidate must be available on Sundays. One day weekly off will be given to the candidate other than Sunday. The Initial time period of the appointment will be for 3 months which will be extended in the blocks of 3 months.

Remuneration: Rs. 40,000 per month (Consolidated)

GENERAL

Interested persons may send their CV with name, address, date of birth, qualification, experience with testimonials, certificates, etc., and details about previous research projects using data analytics tools or experiment research (in social science area) to the following link:

https://docs.google.com/forms/d/11WDUgEuN2OwPYG_y5sV0utWuKzmrH-pQvVOIVaQYP8g/edit

The employment is purely temporary in nature and co-terminus with the project. Eligible candidates will be called for interview as per recommendations of the Screening Committee. Fulfillment of minimum qualification is not a claim for an interview call. The Institute reserves the right to reject any/all applications or fix the salary commensurate with the experience & qualifications without assigning any reason. No interim correspondence will be entertained.

For any query, you can contact: sric.tech@iimmumbai.ac.in

Start Date: 24.11.2023

End Date: 08.12.2023

JLC
VZ
Dean (SRIC)