



Indian Institute of Management Mumbai

(An Autonomous body under the Ministry of Education, Government of India, Vihar Lake Road, Mumbai 400087)

Date: 13.03.2024

Indian Institute of Management Mumbai (IIM Mumbai) was founded in 1963 as a collaborative effort between the Government of India and the International Labour Organization. IIM Mumbai prepares students for seamless induction into industry and academia by blending management principles and technical skills. IIM Mumbai has been providing solutions to the complex problems of industries. IIM, Mumbai, has nine research areas, three postgraduate programs, a PhD program, and various executive development programs. Further details are available at <https://iimmumbai.ac.in/>.

IIM Mumbai invites application
for
**the post of Research Assistant
on purely temporary basis,
for Indian Council of Social Science Research (ICSSR) funded
Research Project**

on

“Women Representation on Company Boards: Consequences, Enablers and Inhibitors”

Name of Post: Research Assistant

Job Location: IIM (Earlier NITIE), Mumbai 400087 – Maharashtra

Number of Vacancies: 01 (One) posts

Educational Qualification & Experience: Passionate candidates with a regular (not correspondence) post-graduation or higher degree in Gender studies, Social Sciences, Social work, Psychology or MBA in Human Resources/other domains with a minimum of 65% marks can apply. Preference will be given to applicants having experience in designing and conducting surveys, coordinating with various organizations, and developing research reports.

Desirable: Good quantitative background with proficiency in conducting survey research, experiments, and experience in qualitative research in the form of conducting focused groups discussions & interviews would be an added advantage.

Job Profile: The selected candidate will be engaged in:

- **Research:** Undertaking literature review, data collection (primary & secondary), performing analysis (quantitative & qualitative) and writing reports.

- **Administration:** Initiating and coordinating research project – related administrative activities at the institute. Maintaining proper documentation for all correspondence is essential.
- **Outreach:** Reaching out to various industries and establishing connect for data collection, collaboration, and preparation of research reports.

Below Link: -

<https://docs.google.com/forms/d/1v3u0qa0FIA2VUN2Kqm4NEkzVxl1ALHSG3xhYbiidIOU>

Skills:

- Work in project mode with discipline, professional ethics, and inner drive
- Strong research aptitude
- Excellent written and verbal communication skills
- Knowledge of MS Word, Excel, and Power Point
- Ability to comprehend and undertake Systematic Literature Review is an advantage
- Applicants must have strong quantitative analysis skills and sound knowledge of research methods. Working knowledge of SPSS and AMOS is preferred
- Understanding of process of creating interview protocol and usage of NVIVO is desirable

Position: One

Age: Below 30 years, preferred

Remuneration: The maximum salary will be **Rs 37,000/- pm (Consolidated)**.

Meritorious candidates may be “**considered for Fellow (PhD) Program**”, as per institute norms.

Interested persons may send soft copy of their CV by e-mail with subject : Application for Research Assistant for the ICSSR project on “**Women Representation on Company Boards: Consequences, Enablers and Inhibitors**” to SRIC Office: src.tech@iimmumbai.ac.in, within two weeks from date of this advertisement.

The employment is purely temporary in nature and valid for a period of 89 days which may be extended at the discretion of the competent authority. **Upon selection, the candidate will be asked to join immediately.** Eligible candidates will be called for interview as per the recommendation of the screening committee. Fulfilment of minimum qualification is not a claim for receiving interview call. The institute reserves right to reject any/all applications without assigning any reason. No interim correspondence will be entertained. Applications received after the due date/without enclosures/incomplete in any respect shall be liable to rejection.

Start Date: 13.03.2024

End Date: 28.03.2024