

SYLLABUS FOR SENIOR EXECUTIVE OFFICER (FINANCE & ACCOUNTS) ADVERTISED
VIDE ADMN/RECTT/2024/31 DATED 21 JUNE 2024

IIM Act & Statutes, General Arithmetic, NEP 2020, HEFA, CCS Rules as applicable to Autonomous bodies, RTI, Accounts of Autonomous Bodies and Annual Accounts, CCS Leave Rules, TA & LTC, General Financial Rules (with latest amendments), Income Tax, NPS, Pension, GST, Store & Purchase Rules etc.

Some sample questions for the written test.

- a) What is the process of procurement of item that costs more than 25 Lakhs through GeM?
- b) What is HEFA? Explain briefly various windows available in HEFA.
- c) What is PFMS and what is EAT Module in PFMS?