



भारतीय प्रबंधन संस्थान मुंबई
INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. Admn/AMP/Rectt/2024

06 Feb 2025

NOTIFICATION

With reference to advertisement no Admn/Rectt/2024/40 dated 13th Nov 2024 for the position of Assistant Manager (Placement) (on purely tenure/deputation basis) & Subsequent corrigendum's.

The list of Eligible/ Provisionally Eligible / Non-Eligible applicants are enclosed at **Annexure I, Annexure II & Annexure- III** respectively to this Notification.

Provisionally Eligible/ Not Eligible Applicants: The applicants falling under this category may submit their valid concern in support of their candidature, if any, by the deadline mentioned below.

The deadline for submission of documents is 12 Feb 2025 by 06:00 PM. Applicants are required to submit their response with supporting documents (in a single PDF file) to E-mail id: career@iimmumbai.ac.in.

The date for written test & skill test is 08th March 2025. Syllabus for the same is enclosed at Annexure-IV. Call letters will be sent to eligible candidates only.

All applicants are requested to adhere to the deadlines mentioned above. Failure to do so may result in the disqualification of your application.

Sdx

Chief Administrative Officer

Annexure I to Notification no. Admn/AMP/Rectt/2024 dated 06 Feb 2025

LIST OF CANDIDATES ELIGIBLE	
No.	Application No
1.	IIMM-ASS-MGR-PL-00001
2.	IIMM-ASS-MGR-PL-00015
3.	IIMM-ASS-MGR-PL-00017
4.	IIMM-ASS-MGR-PL-00020
5.	IIMM-ASS-MGR-PL-00023

Annexure II to Notification no. Admn/AMP/Rectt/2024 dated 06 Feb 2025

LIST OF CANDIDATES PROVISIONALLY ELIGIBLE WITH REASON(s)		
No.	Application No	Remarks
1.	IIMM-ASS-MGR-PL-00025	Subject to production of pay level/equivalence documents
2.	IIMM-ASS-MGR-PL-00034	Subject to production of pay level/equivalence documents
3.	IIMM-ASS-MGR-PL-00040	Subject to production of pay level/equivalent documents

Annexure III to Notification no. Admn/AMP/Rectt/2024 dated 06 Feb 2025

Ser.	Application No	Remarks
1.	IIMM-ASS-MGR-PL-00005	Less experience
2.	IIMM-ASS-MGR-PL-00019	No relevant experience
3.	IIMM-ASS-MGR-PL-00027	No relevant experience
4.	IIMM-ASS-MGR-PL-00031	No relevant experience
5.	IIMM-ASS-MGR-PL-00032	Not meeting educational criteria & less experience in pay level/equivalence
6.	IIMM-ASS-MGR-PL-00037	Not meeting educational criteria
7.	IIMM-ASS-MGR-PL-00042	No relevant experience
8.	IIMM-ASS-MGR-PL-00043	No relevant experience
9.	IIMM-ASS-MGR-PL-00044	Overage
10.	IIMM-ASS-MGR-PL-00045	No relevant experience
11.	IIMM-ASS-MGR-PL-00047	Less experience

Name of Post – Assistant Manager (Placement)

Examination Pattern

1. The 60 minutes examination will comprise of multiple-choice questions with one correct answer.
2. One (1) mark will be awarded for each correct multiple-choice answer. Unanswered questions & incorrect answers will not attract negative marks.
3. Question paper will have two sections namely General Section and Post Related General Awareness & Aptitude Section.

General Section (25 Marks)

(Syllabus)

English Language and Comprehension: English Grammar, Sentence Correction and Completion, Paragraph Summary, Reading Comprehension & Inferences, Verbal Analogies & Critical Reasoning.

Mathematics & Numerical Ability: Arithmetic - upto 10th Standard. Numerical Computation, Numerical Reasoning, Data Reasoning and Data Interpretation.

General Awareness and Current Affairs: Current Affairs, Government Schemes. Economics, Geography, Indian History, Indian Polity, Indian Constitution.

Logical Reasoning: Number/Alphabet Series, Reasoning Analogies, Relations, Calendars, Cause and Effect, Clocks, Coding-Decoding, Directions, Connectives.

Computer Proficiency: Knowledge of MS Windows and MS Office, Internet, and email system.

Post Related General Awareness & Aptitude Section (25 Marks)

(Syllabus)

Fundamental Rules (FRs) and Supplementary Rules (SRs), TA Rules, LTC Rules, Leave Rules, Medical Attendance Rule, CCS (Conduct) Rules 196, CCS (CCA) Rules 1965, General Financial Rules (GFRs)-2017, DFPR-1978, Office Procedure, Parliamentary Procedures, RTI Act 2005, CCS (Pension) Rules, New Pension Scheme