



भारतीय प्रबंधन संस्थान मुंबई  
INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. Admn/SEO(F&A)/Rectt/2024

10 Feb 2025

**NOTIFICATION**

With reference to advertisement no Admn/Rectt/2024/40 dated 13<sup>th</sup> Nov 2024 for the position of Senior Executive Officer (Finance & Accounts) (on purely tenure/deputation basis), all subsequent corrigendum's & notification no Admn/SEO(F&A)/Rectt/2024 dated 30 Jan 2025.

The list of Eligible/ Provisionally Eligible applicants is enclosed at **Annexure I**.

The date for the written test, skill test & interviews is 08 Mar 2025. The syllabus for the same is enclosed at Annexure- II.

Sdx

**Chief Administrative Officer**

**Annexure I to Notification no. Admn/SEO(F&A)/Rectt/2024 dated 10 Feb 2025**

<b>LIST OF CANDIDATES ELIGIBLE</b>	
<b>No.</b>	<b>Application No</b>
1.	IIMM-SEO-FA-00006
2.	IIMM-SEO-FA-00022
3.	IIMM-SEO-FA-00024
4.	IIMM-SEO-FA-00039

<b>LIST OF CANDIDATES PROVISIONALLY ELIGIBLE WITH REASON(S)</b>		
<b>No.</b>	<b>Application No</b>	<b>Remarks</b>
1.	IIMM-SEO-FA-00048	Provisionally eligible subject to production of experience, pay level documents, & educational qualification during document verification.

**SYLLABUS FOR SENIOR EXECUTIVE OFFICER (FINANCE & ACCOUNTS) ADVERTISED VIDE  
ADMN/RECTT/2024/40 DATED 13 Nov 2024**

1. IIM Act & Statutes
2. General Arithmetic
3. NEP 2020, HEFA
4. CCS Rules as applicable to Autonomous bodies
5. RTI
6. Accounts of Autonomous Bodies and Annual Accounts
7. CCS Leave Rules
8. TA & LTC
9. General Financial Rules (with latest amendments)
10. Income Tax
11. NPS, Pension
12. GST
13. Store & Purchase Rules etc.