



भारतीय प्रबंधन संस्थान मुंबई
INDIAN INSTITUTE OF MANAGEMENT MUMBAI

Advt. No. Admn/Rectt/2025/04
February 10, 2025

ADVERTISEMENT FOR SITE ENGINEER

Indian Institute of Management Mumbai invites applications from interested & eligible candidates for the position of **Site Engineer** purely on contract basis initially for a period of One year extendable further up to Three years subject to satisfactory performance of the incumbent & need of the Institute. The details are as under: -

Name of Post & Emoluments	Eligibility Criteria & Job Requirement
<p>1) Site Engineer- 02 positions</p> <p>Consolidated remuneration: Rs 65,000/- to Rs 75,000/- p.m. & out of campus allowance of Rs 7000/- per month.</p> <p>Maximum Age Limit: Preferably below 40 years</p>	<p><u>EDUCATIONAL QUALIFICATION:</u> B.E/B.Tech in Engineering (Civil/(Electrical) in relevant field from a recognized University/Institute.</p> <p><u>DESIRABLE:</u> M.E./M.Tech in Engineering (Civil/ Electrical) from a recognized university/Institute.</p> <p><u>MINIMUM EXPERIENCE:</u> At least 6 years of experience in handling of construction of projects post-qualification preferably from Departments, Undertakings, and authorities under Government of India.</p> <p>Candidates with experience in execution of tower (G+15 minimum) shall be given preference.</p>
<p><u>KEY RESPONSIBILITIES</u></p> <ul style="list-style-type: none">The Site Engineer will be responsible for supervising and managing infrastructure projects at IIM Mumbai. The incumbent will ensure that all construction and maintenance activities are carried out in compliance with safety regulations, quality standards, and project timelines. The key responsibilities include:Overseeing the execution of civil, electrical. Plumbing, HVAC & firefighting works for ongoing infrastructure projects.Coordinating with contractors, vendors, and project teams for timely completion of tasks.Ensuring compliance with government regulations, safety protocols, and environmental guidelines.Monitoring site progress and maintaining records of work done, material usage, and costs incurred.Conducting site inspections, identifying potential risks, and ensuring corrective actions are taken.Liaising with architects, consultants, and institute officials to align construction with project specifications.Ensuring adherence to quality control standards and proper execution of contracts.Managing workforce, schedules, and materials to optimize project efficiency.Preparing and submitting progress reports to the administration on a regular basis.	

GENERAL CONDITIONS:

- Mere fulfilling the eligibility criteria does not guarantee that the applicant will be shortlisted for the Interview. The Institute reserves the right to restrict the number of shortlisted candidates for further recruitment process to a reasonable number on the basis of higher qualifications and/or experience.
- The date for Interview will be communicated later to the shortlisted candidates **through email ONLY**. The candidates are advised to check their emails regularly.
- The shortlisted candidates will be required to bring all original Certificates, Degrees and other documents pertaining to their educational qualification, professional qualification, work experience, age etc. for verification purpose at the time of interview along with onsets of photocopies of these documents.
- Selection Process-** Through Interview, which may be conducted through online mode. Candidates are required to mandatorily mention their email ID in the application form.
- Accommodation at IIM Mumbai Campus is provided (Electricity & Water charges to be paid as actual) subject to availability.
- In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the candidates (Applicants).

7. Candidates are advised to visit the website of IIM Mumbai (www.iimmumbai.ac.in) regularly for any updates, amendments and corrigendum. **It will be placed on the Institute website only.**
8. The panel of selected waitlisted candidates will be valid for one year from the date of approval of Competent Authority and the Institute can make appointments in future also by operating the panel within the validity period.
9. The above position is of purely contractual nature and thus candidate (s) will have no right to claim any regularization / absorption etc. in the Institute.
10. No TA/DA or any other incidental expenses will be reimbursed to participate in the Interview process.
11. The Institute also reserves the right not to fill the post, if it so desires.
12. No interim correspondence will be entertained.
13. **CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**
14. Legal disputes, if any will be restricted within the jurisdiction of Mumbai only.

IIM Mumbai strongly encourages applications from qualified women and reserved category candidates. The Institute follows the Reservation Policy of the Government of India for candidates belonging to OBC (Other Backward Classes), SC/ST (Scheduled Caste, Scheduled Tribe), EWS (Economically Weaker Sections), and PwD (Persons with Disability). Indian Nationals or those with OCI/Dual Citizenship need to indicate the category (General/OBC/ SC/ST/ EWS /PwD) they belong to in their application.

HOW TO APPLY

Interested and eligible candidates may submit their form online by clicking on the following link <https://iimmumbai.ac.in/careers> on or before **March 02, 2025 (5:00 pm)**:

No other mode of application will be entertained.

-Sd-

Chief Administrator Officer