



**भारतीय प्रबंधन संस्थान मुंबई**  
**INDIAN INSTITUTE OF MANAGEMENT MUMBAI**

No. Admn/JA(A)/Rectt/2026

11 February 2025

**NOTIFICATION**

With reference to advertisement no Admn/Rectt/2025/32 dated 23<sup>rd</sup> Dec 2025 for the position of Junior Assistant (Accounts) (on purely tenure/deputation basis) & Subsequent corrigendum's.

The list of Eligible/ Provisional/ Non-Eligible applicants are enclosed at **Annexure I, Annexure II & Annexure- III** respectively to this Notification.

**Provisional / Not Eligible Applicants:** The applicants falling under this category may submit their valid concern in support of their candidature, if any, by the deadline mentioned below.

The deadline for submission of documents is 15 February 2026 by 06:00 PM. Applicants are required to submit their response with supporting documents (in a single PDF file) to E-mail id: [career@iimmumbai.ac.in](mailto:career@iimmumbai.ac.in).

The tentative date for the final selection process is 28<sup>th</sup> February 2026. The syllabus for the same is enclosed at Annexure- IV.

All applicants are requested to adhere to the deadlines mentioned above. Failure to do so may result in the disqualification of your application.

Sdx

**Chief Administrative Officer**

**Annexure I to Notification no. Admn/JA(A)/Rectt/2026 dated 11 February 2026**

<b>LIST OF CANDIDATES ELIGIBLE</b>	
<b>No.</b>	<b>Application No</b>
<b>1.</b>	IIMM-JR-ASS-AC-00012
<b>2.</b>	IIMM-JR-ASS-AC-00025
<b>3.</b>	IIMM-JR-ASS-AC-00036
<b>4.</b>	IIMM-JR-ASS-AC-00037
<b>5.</b>	IIMM-JR-ASS-AC-00039
<b>6.</b>	IIMM-JR-ASS-AC-00043
<b>7.</b>	IIMM-JR-ASS-AC-00051
<b>8.</b>	IIMM-JR-ASS-AC-00057
<b>9.</b>	IIMM-JR-ASS-AC-00059
<b>10.</b>	IIMM-JR-ASS-AC-00069

**Annexure II to Notification no. Admn/JA(A)/Rectt/2026 dated 11 February 2026**

<b>LIST OF CANDIDATES PROVISIONAL WITH REASON(S)</b>		
<b>No.</b>	<b>Application No</b>	<b>Remarks</b>
1.	IIMM-JR-ASS-AC-00013	Subject to production of offer of appointment and pay slips One of each year (2021,22,23,24)
2.	IIMM-JR-ASS-AC-00033	subject to production of educational docs to ascertain minimum qualification criteria
3.	IIMM-JR-ASS-AC-00055	Subject to production of docs to ascertain relevant experience
4.	IIMM-JR-ASS-AC-00064	subject to production of docs to ascertain minimum pay level/equivalence criteria
5.	IIMM-JR-ASS-AC-00066	Subject to production of docs to ascertain minimum pay level equivalence
6.	IIMM-JR-ASS-AC-00081	subject to production of docs to ascertain minimum pay level equivalence & latest experience docs

**Annexure III to Notification no. Admn/JA(A)/Rectt/2026 dated 11 February 2026**

<b>LIST OF CANDIDATES NOT ELIGIBLE WITH REASON(S)</b>		
<b>Ser.</b>	<b>Application No</b>	<b>Remarks</b>
1.	IIMM-JR-ASS-AC-00003	Overage
2.	IIMM-JR-ASS-AC-00011	Overage
3.	IIMM-JR-ASS-AC-00014	No Docs to Ascertain Minimum Pay Level/Equivalence Criteria
4.	IIMM-JR-ASS-AC-00015	(Duplicate Application No. IIMM-JR-ASS-AC-00057)
5.	IIMM-JR-ASS-AC-00046	Overage
6.	IIMM-JR-ASS-AC-00047	Not meeting educational qualification
7.	IIMM-JR-ASS-AC-00048	No relevant experience
8.	IIMM-JR-ASS-AC-00049	Overage
9.	IIMM-JR-ASS-AC-00052	Less Experience & No Experience in Pay Level Equivalence
10.	IIMM-JR-ASS-AC-00054	No Experience in Minimum Pay Level/Equivalence
11.	IIMM-JR-ASS-AC-00060	Overage
12.	IIMM-JR-ASS-AC-00061	Less Experience in Minimum Pay Level/Equivalence
13.	IIMM-JR-ASS-AC-00078	Not meeting minimum pay level equivalence
14.	IIMM-JR-ASS-AC-00079	Not meeting minimum pay level equivalence
15.	IIMM-JR-ASS-AC-00084	Overage

**SYLLABUS FOR JUNIOR ASSISTANT (ACCOUNTS) ADVERTISED VIDE ADMN/RECTT/2025/32**  
**DATED 23<sup>RD</sup> DEC 2025**

1. IIM Act & Statutes
2. General Arithmetic
3. NEP 2020, HEFA
4. CCS Rules as applicable to Autonomous bodies
5. RTI
6. Accounts of Autonomous Bodies and Annual Accounts
7. CCS Leave Rules
8. TA & LTC
9. General Financial Rules (with latest amendments)
10. Income Tax
11. NPS, Pension
12. GST
13. Store & Purchase Rules etc.
14. Internal, Statutory & CAG Audit applicable to autonomous Institutes
15. MHRD format of Accounts for educational Institute
16. Taxation w.r.t applicable foreign payment
17. Budgeting
18. Investment guidelines & restrictions applicable