



भारतीय प्रबंधन संस्थान मुंबई

INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. Admn/M(C&IA-F&A)(02)/Rectt/2026

30 April 2026

NOTIFICATION

With reference to advertisement no Admin/Rectt/2026/10 dated 20 Mar 2026 for post of Manager (Compliance & Internal Audit – F&A) (on purely contract basis).

The list of Eligible applicants is enclosed at **Annexure I** to this Notification.

The tentative date for the final selection process is 08th May 2026. Only candidates who qualify the Written Test with minimum 50% marks will be eligible for personal interview and further process.

Syllabus for same is enclosed at **Annexure-II**.

All applicants are requested to adhere to the deadlines mentioned above. Failure to do so may result in the disqualification of your application.

Sdx

Chief Administrative Officer

Annexure I to Notification no. Admn/ M(C&IA-F&A)(02)/Rectt/2026 dated 30 April 2026

LIST OF CANDIDATES ELIGIBLE	
Sr. No.	Application No
1.	IIMM-Mgr-CIA-00001
2.	IIMM-Mgr-CIA-00015
3.	IIMM-Mgr-CIA-00016
4.	IIMM-Mgr-CIA-00020

SYLLABUS FOR MANAGER (COMPLIANCE & INTERNAL AUDIT – F&A)

1. IIM Act, Statutes & Institutional Governance Framework.
2. HEFA & NEP 2020 – Financial and Institutional Aspects.
3. General Financial Rules (GFR) – Principles of Financial Management & Procurement.
4. MHRD / Ministry of Education Format of Accounts for Educational Institutions.
5. Financial Accounting (including Accounting Standards / Indian Accounting Standards (Ind AS)).
6. Finalisation of Accounts & Financial Statements.
7. Accounting for Autonomous / Educational Institutions & Fund Accounting.
8. Direct Tax (Income Tax, TDS/TCS, Returns & Compliance).
9. Indirect Tax (GST – Levy, Exemptions, ITC, Returns, RCM).
10. Internal Audit, Internal Controls & Risk-Based Audit.
11. Statutory Audit, CAG Audit & Handling of Audit Observations (including coordination with Comptroller and Auditor General of India).
12. Books of Accounts, Reconciliations & ERP / Tally-based Accounting Systems.
13. Drafting of Audit Replies, Financial Notes & Compliance Communication.
14. Foreign Payments, FEMA Compliance & Associated Tax Implications (incl. Foreign Exchange Management Act basics). Payroll Accounting, Retirement Benefits Accounting & Compliance (including National Pension System / gratuity / leave encashment basics).
15. Investment of Funds & Treasury Management (applicable guidelines & restrictions).