



भारतीय प्रबंधन संस्थान मुंबई

INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. Admin/Rectt/2026/23

Dated: 23 June 2026

EXPRESSION OF INTEREST (EOI)

Subject: Engagement of Consultant (Civil Engineering, Construction Monitoring & Coordination) on Contract Basis

1. Background and Context

As an Institution of National Importance under the IIM Act, 2017, Indian Institute of Management Mumbai (IIM Mumbai) is continuously expanding its academic, administrative and physical infrastructure to support its growing academic programmes, executive education initiatives, research activities, and institutional development.

The Institute is presently undertaking major infrastructure and campus development activities, including the Phase-I Campus Development Project at Powai, Mumbai. Considering the technical complexity, project scale, statutory compliance requirements, and the need for continuous monitoring and coordination, it is proposed to engage one Consultant (Civil Engineering, Construction Monitoring & Coordination) purely on a contractual and temporary basis in an advisory capacity.

Accordingly, IIM Mumbai invites applications through this Expression of Interest (EOI) for engagement of the Consultant to provide expert advisory support in planning, monitoring, coordination, quality assurance and technical scrutiny of civil construction and infrastructure projects.

2. Position Details

2.1 Consultant (Civil Engineering, Construction Monitoring & Coordination)

The Consultant shall assist the Institute in planning, monitoring and coordination of ongoing and upcoming infrastructure and civil works projects, including the Phase-I Campus Development Project at Powai, Mumbai.

The Consultant shall render advisory inputs on technical, contractual and project management matters, while execution-level support and day-to-day implementation shall be undertaken by the Institute staff.

The Consultant shall report directly to the Chief Administrative Officer (CAO), IIM Mumbai.

Particulars	Details
Name of Post	Consultant (Civil Engineering, Construction Monitoring & Coordination)
Number of Vacancy	01 (One)
Nature of Role	The Consultant shall provide expert advisory inputs on the items at Para 3; the Institute shall furnish the requisite staff support for execution, site-level coordination and day-to-day implementation of project work.

3. Terms of Engagement

3.1 Scope of Work and Key Duties

The Consultant shall be required, inter alia, to advise and assist the CAO on the following, with execution-level and day-to-day support to be provided by Institute staff:

- a) Advising on the monitoring of progress of ongoing campus infrastructure and construction projects (including the Phase-I campus development project) against approved schedules, EPC/contract milestones and quality benchmarks, and bringing deviations to the notice of the CAO/Director.
- b) Advisory coordination with the EPC contractor, Project Management Consultant (PMC), architects, structural consultants and other agencies engaged on Institute projects, including review of project schedules, drawings, BOQs and progress/quality reports, with Institute staff providing logistical and administrative support.
- c) Advisory scrutiny and proof-checking of structural designs, drawings, estimates, and contract/tender documents, and guidance on vetting of bills, measurement sheets and certification of work in accordance with GFR 2017 and applicable CPWD/engineering norms.
- d) Advising on coordination with statutory and regulatory authorities (such as local planning/municipal authorities, fire, environment and other clearance-granting agencies) for obtaining and renewing necessary approvals/NOCs for construction works.
- e) Periodic site visits and advisory quality/safety audits of ongoing works, and advising the Institute on technical, contractual and project-management matters arising during execution.
- f) Advisory input in preparation of agenda notes, status reports and presentations relating to infrastructure projects for the Building & Works Committee, Board of Governors and other competent authorities, with drafting and compilation support provided by Institute staff.
- g) Any other advisory work related to project construction, monitoring and coordination as may be assigned by the CAO/Director from time to time.

4. Eligibility Criteria

- a) Bachelor's degree in civil engineering (BE/B.Tech Civil) from a recognised University/Institute.
- b) Minimum 25 years of experience in Government/PSU/Autonomous Body in planning, design, execution, construction, monitoring and supervision of large civil construction and infrastructure projects, with substantial experience in a senior supervisory capacity (Superintending Engineer/Chief Engineer or equivalent level) in a Central/State Government engineering organisation such as CPWD or equivalent.
- c) Experience in handling institutional/campus development projects of educational or public institutions. Exposure to EPC/Turnkey contracts, HEFA/externally financed projects, proof checking of structural design, preparation of estimates and contract documents (including FIDIC), and liaison with statutory/regulatory authorities shall be desirable.
- d) Applicant should be a retired Government servant (Central/State Government/PSU/Autonomous Body) who has superannuated from a post not below the level of Superintending Engineer (or equivalent).
- e) Age: The applicant's age should not exceed 62 years as on the closing date of receipt of applications.

5. Remuneration and Other Conditions

5.1 Remuneration

Particulars	Details
Monthly Remuneration	<p>Consolidated monthly remuneration in the range of ₹1,90,000/- (Rupees One Lakh Ninety Thousand only) to ₹2,20,000/- (Rupees Two Lakh Twenty Thousand only), to be fixed by the Competent Authority within this range on the basis of last pay drawn minus pension and pension-equivalent of gratuity, in line with applicable DoPT/Department of Expenditure norms for engagement of retired Government officers as consultants.</p> <p>The remuneration shall remain fixed for the contract period (no annual increment).</p>

5.2 Other Conditions

- a) The engagement shall be purely contractual and temporary in an advisory capacity.
- b) Fixed tenure of five (05) years from the date of joining or till completion of the project(s), whichever is earlier, subject to satisfactory performance and continuance at the discretion of the Competent Authority.
- c) Medical insurance coverage shall be provided to the Consultant as per Institute norms applicable from time to time.
- d) Residential accommodation, where available, shall be provided/facilitated as per Institute norms applicable from time to time, subject to availability and approval of the Competent Authority.
- e) The Consultant shall continue to draw pension and dearness relief as admissible. The engagement shall not be treated as re-employment.
- f) The Consultant shall ordinarily observe the normal working hours of the Institute (Monday to Friday) and shall be available on a regular basis during such hours. Depending upon project requirements and administrative exigencies, the Consultant may be required to extend working hours or attend duties on Saturdays, Sundays, and other holidays, as directed by the Competent Authority. No additional remuneration, overtime, compensatory leave, or any other financial benefit shall be admissible for such additional hours of work, and the same shall be deemed to be covered under the consolidated remuneration.
- g) Twelve (12) days' casual leave per calendar year, on pro-rata basis, in line with standard Government leave norms, subject to approval of the controlling officer. Unavailed leave shall neither be carried forward nor encashed. No remuneration shall be payable for absence beyond entitled leave.
- h) TA/DA shall not be admissible for joining. TA/DA for official tours shall be admissible as per entitlement at the time of superannuation subject to approval of the Competent Authority.
- i) No transport, telephone or other allowances shall be admissible unless specifically approved.
- j) TDS shall be deducted from the monthly remuneration as per applicable provisions of the Income Tax Act, 1961.

6. Performance Review and Renewal

- a) The Consultant's performance shall be reviewed periodically by the Competent Authority.
- b) Continuation of engagement shall depend upon satisfactory performance and project requirements.

7. Selection Process

- a) Applications shall be evaluated by the Selection Committee constituted by the Institute.
- b) The Committee may shortlist candidates based on qualifications, experience and suitability for the assignment.
- c) Shortlisted candidates may be called for interaction/interview.
- d) The decision of the Institute shall be final and binding.
- e) The Institute reserves the right not to fill the post without assigning any reason.

8. Application Process

- a) Interested candidates may submit:
 1. Detailed Curriculum Vitae in attached format (Annexure-I).
 2. Self-attested copies of educational qualifications.
 3. Experience certificates.
 4. Last Pay Certificate/PPO.
 5. Recent passport size photograph.
- b) Applications shall be submitted through email to **career@iimmumbai.ac.in** with the subject by “Application for Consultant (Civil Engineering, Construction Monitoring & Coordination) on Contract Basis”
- c) Only retired Government officers/officials are eligible to apply.
- d) Mere fulfilment of eligibility criteria shall not confer any right for selection.
- e) Canvassing in any form shall lead to disqualification.
- f) Last date for submission of applications is **14th July 2026**.

9. General Conditions

- a) The Consultant shall maintain absolute integrity, honesty, and professionalism while discharging the assigned responsibilities.
- b) The Consultant shall maintain strict confidentiality of all official records, documents, drawings, reports, correspondence, technical data, financial information, and any other information accessed during the course of the engagement.
- c) The Consultant shall not disclose, publish, reproduce, or communicate any confidential information to any unauthorised person or organisation.
- d) The Consultant shall avoid any actual or potential conflict of interest during the period of engagement and shall immediately disclose any such conflict to the Institute.
- e) The Consultant shall perform the assigned duties with due diligence, impartiality, and in the best interest of the Institute.
- f) All reports, documents, drawings, estimates, technical opinions, databases, presentations, and other deliverables prepared during the engagement shall remain the exclusive property of the Institute.
- g) The Consultant shall comply with, and shall be governed by, the Official Secrets Act, 1923, the Institute’s conduct and vigilance guidelines (including CVC circulars applicable to the engagement of consultants), and all other applicable Acts, Rules, Government instructions, Institute regulations, administrative orders, and guidelines issued from time to time.
- h) The Consultant shall be responsible for the safe custody and proper use of all Institute records, documents, equipment, and other assets entrusted during the engagement.
- i) Intellectual property in all deliverables produced during the engagement shall vest exclusively with IIM Mumbai.

- j) The engagement may be terminated by either side by giving fifteen (15) days' notice, without assigning any reason. The Institute reserves the right to terminate the engagement forthwith in case of unsatisfactory performance, breach of integrity/confidentiality, or misconduct.
- k) The decision of IIM Mumbai in all matters relating to this Expression of Interest shall be final and binding.

Sd/-

Chief Administrative Officer