

OFFICE ORDER

Nomination of Nodal Officer, CPIO, and PIOs in respective areas

As per the guidelines of the RTI Act, the Ministry of Education, Department of Higher Education, Government of India, has established an online portal — **RTI Request & Appeal Management Information System (RTI-MIS)**. This portal facilitates the online submission and management of replies, ensuring they are directly accessible to applicants.

Shri Pramod Singh (SEO Admin & HR) is hereby designated as the **Nodal Officer** for the RTI Portal.

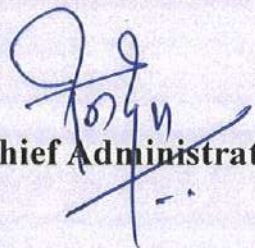
Additionally, he is nominated to perform the duties of the **Central Public Information Officer (CPIO)**.

The following officers are assigned as **Public Information Officers (PIOs)** for their respective areas to ensure the timely submission of replies to the Nodal Officer (CPIO):

1.	Manager (System and software)	IT Software, Hardware and Network related matters
2.	AO (Academics)	Academic-related activities.
3.	AO (Student Affairs)	Student welfare, Placement and Hostel accommodation-related matters.
4.	AO (IPSS)	Tender, Procurement and Purchase, Store and stock keeping of activities of all types of assets related matters.
5.	AAO (F&A)	Payment & Receipts matters.
6.	OSD (IPS)	New Infrastructure Construction related.
7.	JAO (Admin)	Administration, Security & Transport, and medical facilities and Institute facility management-related
8.	AO (SRIC) I/c	SRIC office activities related to (Sponsored Research and Industrial Consultancy)

This is issued with the approval of the Director.




Chief Administrative Officer

E-Distribution:

1 to 8 — As above

All Deans / Faculty members

All Officers / All Department / Section Heads

Cc: Director — for kind information.

First Appellate Authority/Admin — for Master file & P/F

Nodal Officer for RTI — for necessary action and to update on institute website RTI Portal.