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IIMM No. S&T/CCTV/2025/001

Date of Tender: May 05, 2025

**NOTICE INVITING TENDER FOR INSTALLATION & MODIFICATION OF
CCTV SYSTEMS AT SWAMI VIVEKANANDA HALL INCLUDING SETUP OF
CONTROL STATION ALB BUILDING OF IIM MUMBAI**

The Indian Institute of Management (IIM) Mumbai is seeking quotations from experienced and qualified CCTV agencies/service providers to establish a rate contract for the modification and maintenance of its existing CCTV system. This initiative aims to ensure the optimal functionality and security of the institute's premises by leveraging reliable and cost-effective CCTV services. Interested agencies with demonstrated expertise in CCTV systems, encompassing installation, repair, maintenance, and potential upgrades, are encouraged to submit their quotations in accordance with the institute's specified requirements and timelines.

IMPORTANT DATES

Date of Publishing Tender on website/GeM	07 th May, 2025
Last date for receiving queries/ clarifications	5 pm on 12 th May, 2025
Pre-Bid meeting (online)	11.30 am 14 th May 2025
Authority response to queries	5 pm on 16 th May, 2025
Last date and time for submission of tender	11 am on 26 th May, 2025
Technical Bid Opening Date	03.30 pm on 26 th May, 2025
Financial Bid Opening Date	Will be intimated
Venue for Opening of Tender and Rate Bid	Indian Institute of Management, Mumbai Vihar Lake Road, Powai, Mumbai, Maharashtra-400087
EMD	Rs. 22,000/- (Twenty Two Thousand only)
Note: The Institute reserve the right to change/revise the date of opening the tender. In such case the information will be displayed on institute's website.	

Note:

- 1) If the bid opening date is declared an Institute holiday, the bids will be opened on the next working day.
IIM Mumbai may at its discretion extend/ change the schedule of any activity and intimate the prospective bidders by notifications through GeM portal & IIM Mumbai Website.
- 2) IIM Mumbai reserves the rights to accept or reject any bids or accept all bids either in part or in full or to split the order, or to cancel the bidding process without assigning any reasons thereof.

Chief Administrative Officer

DISCLAIMER

The information contained in this Tender document or subsequently provided to Tenderers, whether in document or verbal or any other form by or on behalf of Indian Institute of Management Mumbai (IIM Mumbai) by any of its employees or advisors, is provided to Tenderers on the terms and conditions set out in this Tender document and such other terms and conditions subject to which such information is provided.

The purpose of this Tender document is to provide interested parties with information that may be useful to them in eliciting their proposals pursuant to this Tender document. This Tender document may not be appropriate for all persons, and it is not possible for the Institute, its employees, or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender document.

This Tender document includes statements, which reflect various assumptions and assessments made by the Institute in relation to the Contract. Such assumptions, assessments and statements do not purport to contain all the information that each Tenderer may require.

The assumptions, assessments, statements, and information contained in this Tender document, may not be complete, accurate, adequate, or correct. Each Tenderer should, therefore, conduct his/her own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements, and information contained in this Tender document and obtain independent advice from appropriate sources.

Information provided in this document to the Tenderer(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Institute accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. In the event of any ambiguity or doubt as regards the Tender Documents or inconsistency or conflict as between the provisions of the Tender Documents, the interpretation placed by Indian Institute of Management Mumbai shall be final and binding on the Bidders / Tenderer.

Institute, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Tenderer under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender document and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender document or arising in any way in this Tender Stage.

Indian Institute of Management Mumbai

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1. Scope

The Indian Institute of Management Mumbai (IIM Mumbai) is embarking on a significant upgrade to its existing CCTV system. As an Institute of national importance, IIM Mumbai is seeking competent CCTV agencies and service providers through an open tender, two-bid system, to establish a rate contract for CCTV services. This project aims to modernize the current system by incorporating AI-based technology, effectively creating a more intelligent and responsive surveillance network. A crucial component of this upgrade is the establishment of a central control room within the Institute. This control room will serve as a dedicated CCTV monitoring station, integrating all previously procured CCTV systems from various locations across the campus. This integration will provide IIM Mumbai with a centralized, comprehensive view of the entire facility, enabling efficient monitoring and enhanced security management from a single, easily accessible point.

The initial tender for the CCTV system encompasses modifications to the existing CCTV setup at the ALB building, transitioning it to an advanced AI-based system. (As per annexure attached to modify the system at ALB building cctv system) Additionally, it aims to centralize control of all CCTV units located throughout the campus, allowing for remote management from the main control station in the ALB building by taking Institute local internet to perform all system remotely from control station which are located at ALB building & also, fitment of New CCTV camera at Swami Vivekananda Hall at all floor consisting of two cameras in each floor.

IIM Mumbai is embarking on a significant project to enhance its security infrastructure through a comprehensive upgrade and centralization of its existing CCTV system. The initiative focuses on creating a more robust and efficient surveillance network, allowing for better monitoring and response capabilities across the institute's campus.

The core objectives of the project are fivefold:

1. Installation of 30 cameras at Swami Vivekananda Hall – The building consists of 15 floors, as proposed to provide two cameras in each floor for safety concern of Girl Students.

2. Establishing a Dedicated CCTV Control Station and Optimizing Existing Infrastructure:

The project will prioritize the creation of a dedicated control station for real-time CCTV monitoring. This involves a thorough assessment and modification of the existing CCTV system, ensuring it functions optimally. The necessary modifications and maintenance will be carried out according to a detailed Bill of Quantities (BOQ), ensuring transparency and accountability throughout the process. This foundational step lays the groundwork for a more secure and easily managed campus environment.

3. Integrating AI-Powered Cameras in the ALB Building:

A key component of the upgrade involves integrating cutting-edge AI-based cameras into the existing system at the ALB Building. These intelligent cameras will offer advanced features like object detection, facial recognition, and anomaly detection, significantly enhancing the system's ability to identify and respond to potential security threats. This integration will not only improve security but also provide valuable data for optimizing campus operations and resource management.

4. Creating a Centralized Remote Monitoring System:

The final and perhaps most transformative objective is the establishment of a centralized CCTV control system. This system will allow for remote monitoring from the dedicated control room via the institute's local area network (LAN). This will consolidate all independent CCTV systems currently installed across the campus, enabling comprehensive oversight from a single, unified control station. This centralized approach will streamline security operations, improve response times, and provide a holistic view of campus security, ultimately leading to a safer and more secure environment for students, faculty, and staff.

5. Additionally some of the Lecture hall have required additional camera to monitor the high value of items besides providing CCTV camera inside lift of ALB Building:

Some lecture Halls have high value of electronics items, belongs to institute property to further safeguard valuable institute property within lecture halls, the administration has opted to install additional security cameras in select locations. This measure is specifically targeted at spaces where expensive equipment or resources are stored or frequently used, providing an extra layer of monitoring and deterrence against potential theft or damage. The implementation aims to ensure the responsible management and protection of the institute's assets, contributing to a more secure and productive learning environment for all.

ALB Building has 4 nos. of lifts for movements of students and staffs. For security purpose, it needs to be kept under CCTV surveillance.

By achieving these objectives, IIM Mumbai aims to create a state-of-the-art CCTV system that leverages both existing resources and cutting-edge technology. The project will not only enhance the institute's security posture but also improve operational efficiency through the intelligent use of surveillance data. The centralized, AI-powered system signifies IIM Mumbai's commitment to providing a safe and secure learning environment for its community.

The tender document can be downloaded from the Institute website at URL Link: <https://www.iimmumbai.ac.in/tender> and from <https://eprocure.gov.in/epublish/app> and from <https://gem.gov.in>. The submission of *e-Bids* will be *only through the GeM portal https://gem.gov.in*. Bids will not be accepted in any other form.

Total business for installation and upgradation of CCTV system in our institute as per BOQ will be estimated to be approx. Rs. 1100000/-Eleven lakh (Note: This estimate is in no way an assured amount of business, which would be as per actual requirements only and IIM Mumbai doesn't guarantee any minimum transaction.

2. Introduction

Indian Institute of Management Mumbai (formerly NITIE) is an Institution of national importance under the Indian Institute of Management Act, 2017. IIM Mumbai with its campus adjacent to IIT Mumbai in Powai, takes pride in the legacy of 60 years of producing world class managers who have driven industrial growth across global sectors. A premier Institute in the country, best known for its pioneering work in Industrial Engineering and Management, which has been at the forefront in creating industry ready professionals through its specialized training program for industry. IIM Mumbai has highly experienced and renowned faculty and a distinguished Board of Governors. The institute has outstanding infrastructure and provides a distinctive learning environment with a strong focus on research and academic excellence.

3. Eligibility Criteria

All the Bidders must fulfill the following eligibility criteria and submit the copies of the documents and the declarations (duly self-attested) in support of their claim along with the Technical Bid. The Technical Bids not meeting the Eligibility Criteria stated below and not accompanied with the requisite documents as sought below

shall be treated as incomplete and will be rejected.

Sl. No	Eligibility Criteria	Supporting Documents
A.	The vendor should have registered office in Mumbai. (Enclosed shop & Establishment registration n Certificate)	Shop and Establishment Certificate. Copies of Tax Receipt/Water Charge Bill/Electricity Bill/Telephone Land Line Bill/building rental or lease agreement
B.	The bidder agency can be either proprietor/ company/partnership firm.	Memorandum of Association/Articles of Association/Certificate of Incorporation for Companies, Partnership deed for Partnerships. If an individual, the Bidder must be a sole proprietor, with the same evidenced by a valid GST registration certificate or a certificate as a Shop or an Establishment under the Maharashtra Shops and Commercial Establishments Act, 2017.
C.	The agency should have at least 5 years of experience as on 01 th April, 2025 in providing similar services to the Govt. Organizations/ Private Organizations / Education institutions/ Autonomous bodies/Public Sector organizations and Banks.	Copies of the Work Orders, Purchase Orders, Completion Certificate, Feedback/testimonials from the organizations
D.	The bidders should have minimum annual average turnover of Rs. 45 lakhs in providing work in concern CCTV System services last three financial years (2021-22, 2022-23 &2023-24).	Duly certified by a Chartered accountant clearly showing financial year-wise turnover, P&L Statement and Balance Sheet for the last three financial years i.e.,(2021-22, 2022-23 &2023-24)
E	The bidder must possess a minimum of one years of technically qualified experience technician,	The technician's experience certificate must be attached as proof, demonstrating their independent work on various CCTV installations and maintenance across both private and government organizations.
F	The bidders should not have been blacklisted/debarred from any Government organization during the period of last three years. There should not be any criminal case registered against the bidding firm or its owners/partners anywhere in India.	An undertaking to this effect in the Company letter head duly signed to be enclosed, as per Annexure VI
G	PAN, GST Registration No	Copies of PAN & GST Registration Certificate

4. Pre-Bid Meeting

Pre-bid meeting (online) will be held on 14th May, 2025 at 11.30 am at IIM Mumbai to address the queries of the bidders regarding the Tender. Interested bidders may send their queries on or before 5 pm on 16th May, 2025 to the email id ipss@iimmumbai.ac.in. After the pre bid meeting, the replies to the queries will be uploaded on Institute website at URL Link: <https://www.iimmumbai.ac.in/tender> and in GeM portal <https://gem.gov.in>.

5. Earnest Money Deposit

(a) EMD of Rs. 22,000.00 (Rupees Twenty Two Thousand only) should be submitted in the form of Accounts Payee Demand Draft, Insurance Surety Bonds, Fixed Deposit Receipt, Banker's Cheque or Irrevocable Bank Guarantee (including ebank guarantee) from any of the commercial banks or payment online in an acceptable form in favour of Indian Institute of Management Mumbai. The bid security is normally to remain valid for a period of 45 days beyond the final bid.

(b) Validity period. Bid security of the unsuccessful bidders would be returned within 30 days of finalization of Technical Evaluation Report, whereas no interest shall be payable on the returned bid security.

(c) MSMEs/Startups/SHGs will be exempted from submission of EMD as per extant government guidelines. They will be required to submit a valid Udyam Registration Certificate and Bid Security Declaration as per format attached (Annexure-V) along with the technical bid.

(d) The amount of EMD (if any) is liable to be forfeited if the tenderer withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to remit the Performance Security.

(Note: Relaxation/Exemption to MSMEs/Startups/SHGs regarding turnover and experience will be granted as per Ministry of Micro, Small & Medium Enterprises (MSMEs) Policy Circular No. 1(2)(1)2016-MA dated 10th March, 2016 subject to meeting of quality and technical specifications in accordance with the relevant provisions of General Financial Rules, 2005).

(e) The bank details of IIM Mumbai for online transfer by NEFT/RTGS:

SI No.	Bank Details	
01	Payee Name	IIM Mumbai
02	Bank Name	State Bank of India
03	Payable at	Mumbai
04	Branch	Vihar Lake
05	Branch Code	009055
06	IFSC CODE	SBIN0009055
07	Bank a/c name	IIM Main Account
08	Bank a/c number	10007680096

(f) Micro and Small Enterprises (MSEs) only as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) for service of providing vehicles on hiring basis, are exempted from EMD. However, they have to submit valid Udyam Registration Certificate along with the technical bid.

(g) The bidders who seek exemption from EMD as per clause no. 5(b) above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

(h) EMD of unsuccessful bidders will be returned within 30 days of finalization of the tender. EMD of the successful bidder will be returned only after receipt of Security Deposit.

(i) No interest will be paid on the EMD.

6. Tender Schedule

Date of Publishing Tender on website/GeM	05 th May, 2025
Last date for receiving queries/ clarifications	5 pm on 12 th May, 2025
Pre-Bid meeting (online)	11.30 am 14 th May 2025
Authority response to queries	5 pm on 16 th May, 2025
Last date and time for submission of tender	11 am on 26 th May, 2025
Technical Bid Opening Date	03.30 pm on 26 th May, 2025
Financial Bid Opening Date	Will be intimated
Venue for Opening of Tender and Rate Bid	Indian Institute of Management Mumbai Vihar Lake Road, Powai, Mumbai, Maharashtra-400087

7. Bid Validity Period

The bid must be valid for 180 days from the date of opening of Technical Bids. A bid valid for a shorter period shall be rejected, being non-responsive. In exceptional circumstances, IIM Mumbai may request the bidders for the extension of the validity period.

8. Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on GeM Portal, using valid credentials. The bidders prepare their bids in accordance with the requirements and submitting their bids online on the GeM Portal. More information useful for submitting online bids on the GeM portal may be obtained at: <https://gem.gov.in>.

9. Submission of Bids: The bid should be submitted as:-

(a) Technical Bid:

- i) EMD: Copy of the UTR details for online transfer to IIM Main Account or Copy of the Bank Guarantee or Udyam Registration Certificate for EMD exemption.
- ii) Copies of the documents supporting Eligibility Criteria as per the Clause 3 A to G.
- iii) Annexure II and III

(b) Financial Bid:

- i) Bidders are requested to note that they should submit their financial bid in the BoQ format provided and no other format is acceptable.
- ii) All the line items in the financial bid should be filled. If any line items are left blank, the bid is liable to be rejected.

10. Assistance to Bidders

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the email id ipss@iimmumbai.ac.in and sandt@iimmumbai.ac.in on or before 5 pm on 16th May, 2025
- b) Any queries relating to the process of online bid submission or queries relating to GeM, in general, may be directed to the GeM Portal Helpdesk numbers.

11. Opening of Technical & Financial Bids

- (a) Technical Bids will be opened on 03.30 pm on 26th May, 2025.
- (b) Financial Bids of the qualified bidders will be opened at a later date. The date and time for opening of Financial Bids will be intimated to through GeM Portal.

12. Evaluation of Bids

- (a) **Technical Bid Evaluation:** The technical bids consisting of all documents indicated in clause No. 3, meeting all the essential eligibility criteria and EMD clause will be considered for further evaluation. Bids not meeting the eligibility criteria and EMD clause will be rejected and not considered for further evaluation.
- (b) **Financial Bid Criteria and Evaluation:** The financial bids of only those bidders who qualify in Technical bids will be opened under intimation. The lowest quotes for each of the line items made by the bidders will be fixed as minimum benchmark rates. All the bidders will be given an opportunity to match the benchmark rates. The bidders who match all the benchmark rates will be treated as selected bidders

13. Amendment/ Cancellation of Tender Document

At any time prior to the deadline for submission of proposals, Institute may for any reason, whether at its own initiative or in response to a clarification requested by a prospective.

Tenderer, modify the Tender Document by issuing an addendum/ corrigendum. Any Addendum/corrigendum thus issued shall become a part of the Tender Document and will be posted on the Institute website at URL Link: <https://www.iimmumbai.ac.in/tender> and in GeM portal www.gem.gov.in. To provide reasonable time to the prospective Tenderers to take an addendum into account while preparing their proposals, the deadline for submission of proposals may be extended, at the discretion of IIM Mumbai, if required.

IIM MUMBAI has the right to cancel this tender at any point of time without assigning any reasons. [Any EMD collected shall be duly returned to the bidders.]

14. Award of Contract and Commencement of Operations

The IIM Mumbai will award the Contract to *successful bidders* determined as per clause 9 & 12. The successful bidder shall pay the security deposit within 7 days, enter into an appropriately stamped contract and commence the business within 10 days from the date of allotment letter/ Letter of award issued by IIM Mumbai. If the bidder fails to do so, the LOA be cancelled and the EMD will be forfeited. The Institute reserve the right to hire more than one agency at a time.

15. Term / period of Contract

The bidder who have awarded the work, they supposed to complete the work in stipulate timeline as per tender and completion certificate to be submitted to the institute for processing the payment.

16. Security Deposit

The successful bidder shall deposit a sum of 5 % of the contract value as Security Deposit. Security Deposit should be remitted within 7 days from the date of issue of allotment letter/Letter of Award. The Applicant shall remit the Security Deposit through online bank transfer or Bank Guarantee.

Note:

- a) The security deposit shall not carry any interest.
- b) The Security deposit is refundable only after completion of contract period or early termination of the contract, in accordance with the terms contained herein and the contract agreement.
- c) The Security deposit is liable for forfeiture in the event of termination of contract for breach of any condition/conditions of the contract.

17. Settlement of Bills of the Contractor:

- (a) Payment against bills shall be made only after satisfactory services to be certified by the Security & Transport Section. No advance payment will be made. The payment will be made by online transfer within 15 days from the date of submission of bills along with trip sheets.
- (b) The contractor(s) shall also be liable for depositing all taxes, levies, cess, etc. on account of services rendered by it to IIM Mumbai to concerned tax collection authorities from time to time as per existing rules and regulations on the matter.
- (c) The Income Tax (T.D.S.) shall be deducted at prevailing rate from the monthly bills, as amended from time to time in accordance with the provisions of Income Tax Department, and a certificate to this effect shall be issued by IIM Mumbai to the agency.
- (d) In case, the contractor(s) fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof IIM Mumbai is put to any loss / obligation, monetary or otherwise, terms. In such instances IIM Mumbai could initiate penal measures including the termination of the contract.

18. Termination of Contract:

- (a) **Termination due to Breach.** In the event the Contractor/Successful Bidder materially breaches this Agreement, IIM Mumbai may, without prejudice to its other rights and remedies, terminate this Agreement by giving prior written notice of thirty (30) days, provided that the breach remains uncured at the end of such notice period. IIM Mumbai reserves the right to forfeit the security deposit submitted by the contractor either in whole or in part. Not providing satisfactory services is also deemed as a breach of the contract for which this termination clause is applicable.
- (b) **Termination for Insolvency.** IIM Mumbai may terminate this Agreement upon written notice to the Contractor in the event the Contractor (i) seeks reorganization or release under applicable law, (ii) seeks the appointment of a trustee, receiver or custodian, (iii) becomes the subject of a proceeding seeking the liquidation, winding-up, dissolution, reorganization or the like of the Provider, and such proceeding is not dismissed within sixty (60) days of the commencement thereof, (iv) makes an assignment for the benefit of creditors, or (v) has a substantial part of the Provider's property become subject to any levy, seizure, assignment, application or sale for or by any creditor or government agency.

(c) **Termination for Convenience.** Either Party can terminate this Agreement for convenience, by giving at least Three (3) months prior written termination notice to the other party.

19. Dispute Redressal & Applicable Laws.

a) In all disputes and doubts or interpretation of the clauses or conditions applicable to the license or otherwise, the decision of the Institute shall be final and binding on the licensee.

b) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/processing. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Mumbai only.

c) All disputes or differences whatsoever between the parties out of or relating to the construction, meaning and operation or effect of this contract or subject thereof or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM, Mumbai, who shall appoint an Arbitrator to adjudicate the same who should be unconnected with IIM Mumbai and the cost of arbitration shall be divided equally between IIM Mumbai and the bidder. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act, 1996. The place of arbitral proceedings will be Mumbai. The language of the arbitral proceedings shall be in English/Hindi. Any further disputes will be settled under the jurisdiction of Court of Mumbai. The decision of the Arbitrator shall be final and binding on both the parties.

20. Disqualification: The proposal is liable to be disqualified in the following cases:

- a. Proposal not submitted in accordance with this document
- b. During validity of the proposal, or its extended period, if any, the bidder increases his quoted prices.
- c. Proposal is received in incomplete form.
- d. Proposal is received after due date and time.
- e. Proposal is not accompanied by all requisite documents.
- f. Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period if any.

21. Force Majeure:

- a. In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
- b. The term "Force Majeure" as employed herein shall mean acts of God. War, hostility, acts of public enemy, Civil Riots, sabotage, Fire directly affecting the performance of the Contract, Floods, explosions, epidemic quarantine restrictions, strikes, lockouts and Acts and Regulations of respective government of the two parties, namely IIM Mumbai and the Agency.
- c. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 Hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, IIM Mumbai shall have the option of canceling this contract in whole or part at his discretion without and liability at his part.
- d. Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

22. Terms & Conditions of the Contract

The rates are required to be quoted on the following terms and conditions;

1. The firm/Contractor should have their GST Code Number.
2. The Institute reserve the right to hire more than one agency at a time.
3. The Firm/Contractor should provide a landline/mobile number on which he or his representative can be contacted any time (24x7 Hrs.). Interested firms /agencies having at least 3 years' experience of providing the services of CCTV Cameras.
4. While the technician is being carried out modification it should be worked as a OEM verified mythology.
5. The firm will provide full support with OEM till the period of warranty of equipment, it should to take whole sole responsibility to cater any technically issue persist till the completion of warranty.
6. The Awardee vendor has to install new CCTV system in Swami Vivekananda Hall consists of 30 cameras – 2 in each floor, has to integrate with the LAN connection of the Institute for monitoring of CCTV surveillances from remote control station.
7. The Awardee contractor has to modify ALB Building's old version cameras to new AI based cameras which consists of 2 cameras on each floor and one PTZ camera at ground floor. Beside this also install 03 nos. of cameras in director office at 6th floor, 01 camera in four lecture halls, 01 camera in four lifts.
8. The Awardee contractor has to provide cable line diagram of all CCTV camera systems which includes PoE Switch, NVR with consists of a specific system company details in A3 size paper.
9. The Awardee contractor has to mark all the CCTV cameras and also on particular NVR and PoE Switch for easy identification of camera while any trouble shooting arise during operation of CCTV cameras.
10. The Awardee contractor has to integrate all CCTV NVR system which is currently functioning at various location i.e. Main gate, Pragati Vihar, CAO office, Anand Vihar, Swami Vivekananda Hall, SRIC office, KSPH Hall, VSH Hall to control station for remotely access from ALB control room.
11. The Firm shall take all precautionary measures in order to ensure the safety of their personnel (representative, agent, or workmen) working in the office while executing the work. The Firm shall ensure that unauthorized, careless or inadvertent operation of installed equipment, which may result in accident to their staff and or damage to the equipment are not deputed to this office. The firm shall assume all liability and give to the office the complete indemnity against all action, suits, claim, demands cost charges or expenses arising out of and in connection with any accident, death or injury, sustained by any of their person or persons within the office premises and any loss or damage to the asset/property sustained due to the act or omission of the Firm irrespective of whether such liability arises under the Workmen's Compensation Act,1923 or any other statute in force from time to time. The Firm shall assume all liability for and give to the office a complete indemnity against all suits or action arising out of or in connection with the carrying the works, whether such action are brought by the member of public or neighbors or persons employed on the works.

12. The Institute reserves the right to terminate the contract by giving 30 days (thirty days) notice without assigning any reason whatsoever.

13. The Institute reserves the right to accept or reject any or all offers without assigning any reasons thereof. In case of dispute of any kind and in any respect whatsoever the decision of the Director, Indian Institute of Management Mumbai shall be final and binding.

14. The contract will be awarded on the basis of the terms and conditions stipulated herein above and no other terms and conditions offered by the party will be acceptable.

15. Legal Compliance: Tender documents often include clauses outlining penalties for delays. Failure to meet the agreed-upon timeline can result in financial penalties, legal action, and even contract termination.

16. Upon successful completion of the work, the bidder is required to submit a completion certificate from the awarding party. This certificate serves as official confirmation that the project has been completed to the required standards and within the agreed-upon timeframe. Its importance cannot be overstated:

17. Consequences of Non-Compliance:

Failing to adhere to the timeline or failing to obtain a completion certificate can have serious repercussions for the bidder:

- Financial Penalties: As mentioned earlier, delays can lead to financial penalties stipulated in the tender document.
- Legal Action: The awarding party may initiate legal action for breach of contract, leading to further financial losses and reputational damage.
- Blacklisting: In severe cases, persistent failure to meet deadlines or deliver satisfactory work can result in the bidder being blacklisted from future tender opportunities.
- Reputational Damage: A poor track record of project delivery can severely damage a bidder's reputation, making it difficult to secure future contracts

In conclusion, adhering to stipulated timelines and obtaining a completion certificate are not merely procedural formalities; they are fundamental aspects of a successful tender. They reflect a bidder's commitment to professionalism, accountability, and delivering on their promises. By prioritizing these elements, bidders can build a strong reputation, secure future opportunities, and contribute to the successful completion of vital projects. For the awarding party, ensuring these aspects are adhered to protects their investment and ensures the project's objectives are met effectively and efficiently.

18. All disputes will be subject to Mumbai jurisdiction.

19. IIM Mumbai, reserves the right to blacklist a bidder for a suitable period in case the firm/Contractor fails to honor his bid without sufficient grounds.

20. EMD of all unsuccessful bidders will be returned after the award of work to successful bidder.

Date:

Signature of Tenderer with Company/Agency Seal

BIDDER INFORMATION FORM

(Please submit this on Company Letter-head with technical bid)

Bidder's Name:

[Address and Contact Details]

Tender Document No. Tender No./

Date:

Tender Title:

Note: Bidder's wrong or misleading information may result in bid being rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanours in the Tender Document.

1. Bidder/ Contractor particulars:

- (a) Name of the Company:
- (b) Legal Entity of Bidder (Proprietorship /Partnerships /Private Company /Government Institutions:
- (c) Place of Registration/ Principal place of business/ manufacture:
- (d) Complete Postal Address:
- (e) Pin code:
- (f) Telephone nos. (with area codes):
- (g) Mobile Nos.:
- (h) Contact persons/ Designation:
- (i) E-mail Ids:

2. Taxation Registrations:

- (a) PAN number:
- (b) GST number:

3. Bidder's Authorized Representative Information (a) Name:

- (a) Address:
- (b) Telephone/ Mobile numbers:
- (c) E-mail Address:

(Signature)

Date:

(Name, designation, and seal of company)

UNDERTAKING FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(Please submit this on Company Letter-head with technical bid)

To
Chief Administrative Officer
Indian Institute of Management Mumbai
Vihar Lake Road Mumbai-
400087

Ref : - Tender No:

**NOTICE INVITING TENDER FOR INSTALLATION OF NEW CCTV
SYSTEMS AT SWAMI VIVEKANANDA HALL & CCTV SURVEILLANCE
INCLUDING MODIFICATION OF EXSITING SYSTEM AT ALB IIM
MUMBAI**

Sir,

1. I /We hereby submit our bid for providing taxi services on hired basis to IIM Mumbai along with other required documents.
2. This is to certify that I/We before submitting this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself / ourselves abide by the said terms and conditions.
3. Our bid is valid for 180 days from the date of opening of Technical Bid.

Yours faithfully,

(Signature)
(Name, designation, and seal of company)

Date:

VENDOR'S BANK DETAIL FORM

(Please submit this on Company Letter-head with technical bid)

To
The Chief Administrative Officer
Indian Institute of Management Mumbai
Vihar Lake Road, Mumbai- 400087

Dear Sir,

I / We hereby request you to remit our payments to our bank account as per the details furnished below:

Sl. No.	Particulars	Details
1	Name of the Agency /Company	
2	Complete Address	
3	Name of the Contact Person	
4	Contact Numbers and Email ID	
5	Savings /current Account No.	
6	Name of the Bank	
7	Name of the branch with complete address	
8	IFSC Code	
9	PAN Number	

I / we hereby declare that I /we are authorized to sign this form and that the particulars furnished above are correct and complete in all respects. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I /we shall not hold IIM Mumbai responsible.

Please find enclosed a cancelled cheque for your reference.

Authorized Signatory:

Name:

Designation:

Date:

Signature Attested by Banker

Name:

Designation:

Date:

Detail of Technician with experience and work in project
Please submit this on Company Letter-head with technical bid

To
The Chief Administrative Officer
Indian Institute of Management Mumbai
Vihar Lake Road,Mumbai- 400087

Please submit the information related to the fleet of vehicles that the bidder has, in the following format on Company letter head with a copy of RC.

(a)

Technician name	Organization name	Work on project with work order	Experience of year and name of the system of cctv

Date: _____ (Signature)

(Name, designation, and seal of company)

Note: Please submit the complete list of vehicles in the fleet as per format above in additional sheets if required and please sign and stamp on each sheet.

SELF-DECLARATION

(Please submit this on Company Letter-head with technical bid)

To
The Chief Administrative Officer
Indian Institute of Management Mumbai
Vihar Lake Road,Mumbai- 400087

Sir,

In response to the NIT Ref No. _____, dated _____ ,

I, Mr./Ms _____, as a _____, hereby declare that
I/our firm/our company _____ is (a) not insolvent; (b) there is no vigilance and / or
court case pending against me/our firm /our company ; (c) no inquiry or investigation is pending against
me our firm/ our company from any statutory regulatory and / or investigation agency (d) I/our
firm/our company have/has not been blacklisted by any Government body/ PSB/PSU neither indefinitely
or in the last five years and (e) I/our firm/our company have/has all necessary licenses, permissions,
consents, no objections, approvals as required under law for carrying out its business.

(Signature)
(Name, designation, and seal of company)

Date: