

Pre-Bid Queries Raised by Bidder and their Reply/Response for the tender "Procurement of various furnitures for Incubation Centre"

Venue: 2nd Floor, CIE Conference Room, IRC Building, IIM Mumbai Campus

Date: 03rd July, 2026

Sr. No.	Query Raised by Bidder	Reply/Response
1	The bidder requested that the requirement for submission of valid BIS licence/certificate for applicable furniture products at the time of bid submission be relaxed or removed.	The Committee examined the request and observed that the requirement for a valid BIS licence for applicable products has been incorporated in accordance with the applicable Quality Control Orders (QCOs) issued by the Government of India under the Bureau of Indian Standards (BIS) Act, 2016. Compliance with the notified Indian Standards is a statutory requirement for the applicable products and ensures procurement of quality, safe and compliant furniture. Therefore, the requirement for submission of valid BIS licence/certificate for applicable products is justified and shall remain unchanged.
2	The bidder requested relaxation/removal of the requirement for submission of an Indoor Air Quality Certification (such as UL GREENGUARD Gold, SCS Indoor Advantage Gold, or equivalent) for the specified furniture products.	The Committee examined the request and observed that the requirement for an Indoor Air Quality (IAQ) Certification has been prescribed to ensure that the offered furniture products comply with recognized standards for low chemical emissions and volatile organic compounds (VOCs), thereby contributing to a healthier indoor environment. Since the furniture will be installed in academic, administrative, and office spaces with continuous occupancy by students, faculty, staff, and visitors, the requirement is essential to ensure occupant health, environmental sustainability, and product quality. The requirement is performance-based and allows equivalent certifications; therefore, it is not restrictive. Accordingly, the existing tender condition is retained.
3	The bidder requested that the Reception Chair should also have the same Indoor Air Quality Certification and Sustainability Certification requirement as prescribed for Visiting Chairs in the tender.	The Committee examined the request and observed that similar seating products intended for indoor institutional use should have uniform certification requirements relating to indoor air quality and sustainability. The request is found reasonable and will bring consistency in the technical specifications without affecting the functional requirement of the Institute. Accordingly, the specification for Reception Chair shall be amended to include the same certification clause as applicable to Visiting Chairs. Proposed Amendment in Specification for Reception Chair: "The offered furniture products shall have at least one Indoor Air Quality Certification (UL GREENGUARD Gold/SCS Indoor Advantage Gold/equivalent) and at least one Sustainability Certification (BIFMA Level 2/GreenPro/GRIHA/equivalent). Supporting certificates shall be submitted along with the bid."



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4	The bidder requested relaxation of the requirement for BIFMA Level 2 certification by permitting BIFMA Level 1 certification for the specified furniture products.	The Committee examined the request and observed that BIFMA Level 2 has been prescribed to ensure higher standards of environmental sustainability, social responsibility, and product lifecycle performance. The tender already permits BIFMA Level 2 or higher, or an equivalent certification demonstrating compliance with standards comparable to BIFMA Level 2. Since BIFMA Level 1 represents a lower level of sustainability performance, acceptance of BIFMA Level 1 would dilute the intended quality benchmark. Accordingly, the existing tender condition is appropriate and shall remain unchanged.
5	The bidder requested extension of the delivery period beyond the stipulated 15 days for supply, installation and commissioning of the furniture.	The Committee examined the request and observed that the stipulated delivery period of 15 days may be insufficient considering the time required for manufacturing, quality assurance, transportation, and installation of the furniture. Further, the procurement is being undertaken during the monsoon season, which may impact logistics and transportation timelines. However, the Institute is also required to complete the procurement expeditiously to facilitate timely execution of the project and ensure optimum utilization of the sanctioned funds within the prescribed timeframe. Accordingly, the request is accepted, and the delivery period is revised from 15 days to 3 weeks. Existing Clause: Delivery period: 15 days from the date of issue of Purchase Order. Revised Clause: Delivery period: 3 weeks from the date of issue of Purchase Order.
6	The bidder requested clarification regarding the term "PLT" specified in the Reception Storage Unit specification.	The Committee examined the request and clarified that PLT refers to Pre-Laminated Twin Board, i.e., an engineered wood panel factory laminated on both sides with decorative melamine surfaces. The material has been specified to ensure a durable finish, dimensional stability, ease of maintenance, and suitability for institutional furniture. To avoid ambiguity, the abbreviation "PLT" may be amended in the tender document as Pre-Laminated Twin Board (PLT).



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7	The bidder requested clarification regarding the provision of 2 mm PVC edge banding, anodized aluminium alloy 63400-WP profile at the bottom edges, and the knock-down construction specified for the conference table. The bidder also sought clarification on the term "63400-WP profile".	The Committee examined the request and clarified that the 2 mm PVC edge banding has been specified to protect the exposed edges from chipping, moisture ingress, and wear, thereby enhancing durability. The anodized aluminium alloy 63400-WP profile refers to an architectural-grade extruded aluminium profile provided along the bottom exposed edges of the furniture to improve structural protection, resistance to corrosion and abrasion, and overall aesthetics. The knock-down (KD) construction has been specified to facilitate ease of transportation, handling, installation, relocation, and maintenance without compromising structural stability. The clause has been incorporated to ensure durability, functionality, and long-term performance of the furniture. Accordingly, the specification shall remain unchanged.
8	The bidder pointed out that the warranty period mentioned in Point No. 4.3 of the tender document is 1 year, whereas Point No. 9(B), Bullet Point No. 2 specifies a warranty period of 2 years, and requested clarification regarding the applicable warranty period.	The Committee examined the observation and noted the discrepancy in the tender document. It is clarified that the intended warranty period is 1 year after installation. Accordingly, to maintain consistency in the tender document, Point No. 9(B), Bullet Point No. 2 stands amended from "2 years" to "1 year" after installation, in line with Point No. 4.3.
9	The bidder requested deletion of Point No. 9(B), Bullet Point No. 8 pertaining to procurement in multiple lots, stating that the entire quantity should be supplied in a single lot.	The Committee examined the request and observed that the furniture proposed under the present tender can be procured in a single lot. Accordingly, the provision relating to procurement in multiple lots is no longer required. The request is accepted, and Point No. 9(B), Bullet Point No. 8 stands deleted from the tender document.

